

**MILWAUKIE CITY COUNCIL
WORK SESSION
SEPTEMBER 19, 1995**

**MILWAUKIE PUBLIC SAFETY BUILDING
COMMUNITY ROOM**

Mayor Lomnicki opened the work session at approximately 2:45 p.m.

Present were Councilors Farley, Schreiber, Kappa, and Trotter; Charlene Richards, Acting City Manager; Greg Drechsler, Acting Public Works Director; Linda Mullen, Neighborhood Services Coordinator; Ken Bailey, Parks and Recreation Commissioner; Thom Kaffun, North Clackamas Parks and Recreation District; Janet Witter, Center/Community Advisory Board Member; Joan Young, Milwaukie Center Director; and Julie Wisner, Nancy Anderson, and Dick Baker, Traffic Safety Commissioners.

Board and Commission Review

Mayor Lomnicki said this was the first step of a process that would take at least through February 1996 to complete. The purpose of the project was to clarify the roles of the advisory boards in light of the Visioning Process, the 1995 - 1997 City Council Goals, and the Neighborhood Service Delivery model. It is intended that, between now and November 21, the first tier review will be completed. The Parks and Recreation Commission, the Center/Community Advisory Board, and the Traffic Safety Commission will be considered in the first tier. He reminded those attending the work session that the City Council was considering the current status and not looking for immediate solutions. He added that the City Council was not targeting personalities and not looking at personal issues.

Councilmember Kappa asked if the schedule could be completed before the nine-month commission extension appointments were over. **Mayor Lomnicki** said he did not feel City Council would be able to visualize the complete relationship between the boards until the process was completed. We may want to look at how all of the boards interconnect to facilitate more effective functioning. If necessary, a second extension could be granted.

Councilmember Kappa asked if all of the positions would be up for appointment at the same time. **Mayor Lomnicki** said the City Council may want to wait until the entire process is complete before making reappointments. Some of the terms may be extended.

Councilmember Kappa asked how the fast-tracking of the 2040 Plan would impact the City vision and goals. There may be some issues that the boards need to address. He thought that some commissions, such as the Planning Commission, might need to be reviewed earlier than the first of the new year.

Councilmember Schreiber said it was her understanding that business would continue as usual during the review process. City Council is looking at the organization process, not developing a work plan for each board.

Mayor Lomnicki said if Council has a particular concern -- for example, the 2040 Plan -- the Planning Commission can still be directed to work on it.

Councilmember Kappa said he wanted to make sure that there was no confusion among the boards.

Mayor Lomnicki said each board has its work plan from which it should not be deviating at this time.

Councilmember Schreiber discussed implementation of the 2040 Plan.

Mayor Lomnicki discussed the board and commission review process and the applicable legal ramifications. He reaffirmed that the City Council was focusing on the process, not on personalities.

Charlene Richards, Assistant to the City Manager, discussed the Parks and Recreation Commission (PARC) and compared the Charter and the Commission's bylaws. The PARC is advisory to both the City Council and the Planning Commission on existing and future park sites. The Commission works with the Parks District on reviewing and updating the Parks Master Plan within the City of Milwaukie. The group is also responsible for surveying the leisure time needs and advocating for City residents. The final duty was to act in an advisory capacity to other committees and commissions in reviewing program budgets as they relate to projects within the Milwaukie neighborhoods.

Richards reviewed Milwaukie Municipal Code Section 2.12.020 -- Membership. City Council appoints the seven-member commission to two-year terms. All members must be Milwaukie residents. This is consistent with the bylaws and the Parks District memorandum. The Neighborhood Parks Advisory Board (NPAB) is the Milwaukie City Council. She discussed the terms of office, appointment of officers, rule adoption, quorum, and meeting dates. **Richards** outlined the issue of the PARC being an advisory body to the NPAB, or City Council, while occasionally being advisory to the District.

Councilmember Farley asked how frequently the PARC advised the Planning Commission. **Richards** said the PARC advises on the Parks Master Plan.

Councilmember Kappa said there was also an issue in that the City of Milwaukie has more well-established parks than the rest of the District. The City of Milwaukie has other needs; for instance, parks maintenance. **Richards** pointed out that the maintenance needs are addressed in the Intergovernmental Agreement (IGA).

Councilmember Kappa commented that there did not seem to be a maintenance program.

Councilmember Trotter said he felt he was prepared to discuss some of the specific issues.

Councilmember Schreiber said she wanted to look at the PARC to determine how well it functions and if it works well with other groups.

Richards said she thought it was important to look at the interrelationship of the PARC, the City Council, and the Parks District.

Councilmember Kappa said he felt we should have a clearer idea of what is going to be done at these meetings. He requested that the format of future meetings be clarified.

Richards continued with the key issues identified by the PARC in relationship to the City Vision and the neighborhood service delivery element. This related to the need for safe, attractive public spaces, land acquisition, and enhanced riverfront.

Councilmember Trotter said he had already read the background information supplied by staff for the review project. He said he felt his time was being wasted.

Councilmember Schreiber asked if members were conscientious about their meeting attendance. **Richards** said there have been no meetings because the PARC was trying to adopt a meeting schedule to coincide with the District Board's.

Ken Bailey, PARC member, said he believed the Commission should meet to become familiar with the problems in the parks and develop an action plan. The group accomplished nothing by meeting four times a year. He felt, in the procedural sense, an informational meeting between the PARC and the City Council should be scheduled to discuss the perceived maintenance and recreational needs of the City. He said, as an advisory group, the PARC was spinning its wheels.

Councilmember Farley asked Bailey how often he felt the PARC should meet. **Bailey** responded that the PARC needs to meet more frequently than every three months. He added that information needed to be sent out to members so they could be prepared for the meeting.

Councilmember Trotter said the Parks District was trying to establish a policy of how to interact with the neighborhoods. The District Board intends to meet at least four times a year, and the NPAB needs to be responsible for scheduling its own meeting to address its needs. The District Board needs to interact more with the NPAB and become a more direct link.

Councilmember Schreiber added that there has been a certain amount of awkwardness.

Mayor Lomnicki asked the other Councilors if they were prepared to offer suggestions. There is no policy on how the PARC fits into the neighborhood services delivery model.

Councilmember Schreiber said there was another issue of communicating with representatives to be present at this session.

Richards said the PARC members indicated they wanted to become more involved and to address the issues of its relationship with the NPAB and the Parks District.

Councilmember Schreiber said she felt issues needed to be addressed in order to get anywhere.

Councilmember Trotter said it was his impression that this was a City Council work session to talk about what happens with the advisory boards. Commissioners would be invited into the discussion after the Council has developed some ideas.

Councilmember Kappa said he understood that the City Council would, in addition, consider the neighborhood services delivery model.

Councilmember Trotter said, looking at the agenda, the items listed have nothing to do with how the Commissions are organized, how they function, and if they should be changed. He added that the Neighborhood District Associations were the primary vehicle for service delivery.

Richards pointed out that the advisory boards focus on a specific area. The Neighborhood District Associations related to all issues specific to their neighborhood.

Councilmember Farley said, until all of the Neighborhood District Associations are recognized, some of the citizens are being left out of the process.

Councilmember Kappa said he understood the connection of the advisory boards and the Neighborhood District Associations, but a delivery system needed to be established.

Councilmember Trotter said the advisory boards need to work with the Neighborhood District Associations on their specialized area. The City Council needs to establish an outreach policy with each board.

Mayor Lomnicki said staff is trying to bring all of this information forward on the PARC in order for all parties involved to be on the same information plateau.

Councilmember Schreiber said she expected this type of discussion to take place at this meeting. She hoped that City Council would not reach the conclusion to argue with staff. She commented that she also had questions about the neighborhood services delivery model. She urged that City Council reach an agreement and set out its own agenda.

Councilmember Kappa commented that City Council needs to be on a fast track with the project and send a clear message to the advisory boards. He said he was prepared to make recommendations on the Tier One commissions.

Councilmember Trotter said at the work session he thought it was agreed that the City Council come to a consensus and then go to the public for comment. If his recollection were correct, City Council was to work with staff to develop this consensus.

Mayor Lomnicki said he felt that the City Council did not make its perception of the process clear enough to staff.

Councilmembers Trotter, Kappa, and Farley agreed that they did not believe Commission representatives would present comments.

Councilmember Schreiber said she agreed with Councilmember Trotter about working through the process, but she added that she found it difficult to believe that they would not want Board and Commission representatives present.

Councilmember Trotter said the proposed hourly format to review a commission was totally artificial.

Mayor Lomnicki said, if the format were changed, he wanted City Council to be consistent in how it looked at all of the issues. He recommended that a process be followed to address the issues that included powers and duties, terms of office, and appointments.

Councilmember Trotter asked if this were a staff-driven function. It was agreed that earlier staff reference to the Charter should have been to the Code. He said he felt this should be treated as a regular work session and that staff prepare Resolution or Ordinance drafts based on Council's recommended changes. He added that there might also be issues on which the Council would need additional information.

Councilmember Kappa said he perceived this review project as a period during which recommendations would be made followed by advisory board review. No one will be left out of the process.

Mayor Lomnicki suggested opening up the meeting to discussion of issues and recommended changes. Other recommendations could be added later. For this session he suggested that Council consider the Ordinance.

Councilmember Trotter discussed the formation of the Parks District and the relationship of the District Parks Advisory Board (DPAB), the City Council acting as the NPAB, and the advisory function of the PARC. He asked if the City Council should continue to act as the NPAB, or would that be a more appropriate function for the PARC.

Councilmember Schreiber said, historically, the City entered into a legal agreement when the District was a new entity. At that time, the City Council felt it had an entirely different role. The process became more complicated with the signing of the IGA. The City Council currently deals with use of land, funding, and relationships with other entities. The PARC functions to meet the needs of the citizens. If the City Council were to say that it no longer wishes to deal with these issues and delegates the IGA responsibilities to the PARC, then the City Council will have to determine how to deal with potential legal ramifications.

Councilmember Kappa said he felt, as a member of the Parks District, that the City Council sets policy and gives direction until such time as there will be board elections. **Kaffun** added that the County Commissioners currently make one appointment per neighborhood.

Councilmember Kappa urged that the City Council maintain its neighborhood advisory position until such time as the Parks District revised the process.

Mayor Lomnicki said he felt that the City Council needed to distance itself and make it clear that another group would assume the responsibilities.

Councilmember Trotter said he heard the concept being reinforced that the City Council wanted to continue being the NPAB while delegating some of its responsibility to the PARC. City Council needs to decide which of its responsibilities will be delegated.

Councilmember Farley said he felt it was important to decide the line of demarcation and how much the City Council would be willing to give or take.

Councilmember Trotter said currently the City Council acts as the NPAB. This association has responsibilities to the District Board. City Council is discussing how it wants to take care of its responsibilities. How much do we delegate? For example, should the PARC recommend to the City Council how to spend money?

Councilmember Schreiber said she felt it became more difficult when the District chose to use the PARC as a member of the decision-making group without giving it any power.

Councilmember Trotter said he felt that was changing. City Council should decide at what level the PARC makes its recommendations.

Councilmember Kappa asked if it was appropriate for the PARC to look at funding methods. He discussed land use issues relative to the PARC.

Councilmember Trotter said the Parks Master Plan is an ancillary document to the Comprehensive Plan. The PARC reviews the document based on neighborhood needs. The Planning Commission reviews it from the standpoint of fitting into the greater plan. He saw no conflict in the process.

Councilmember Kappa said the PARC needs to be aware of the Zoning Ordinance and the Comprehensive Plan in order to consider siting and related land use issues.

Councilmember Schreiber said one of the issues is allocation. The PARC advised on the allocation, and the City Council made the decision.

Mayor Lomnicki said the City Council needs to determine how much time it is going to spend on the details of parks planning. It needs to be determined whether it is the City Council or the PARC that has the responsibility of making recommendations to the Parks District that will be forwarded to the DPAB.

Councilmember Trotter said he believed a key issue was to acquire expertise on such matters as park planning and sizing without budgeting any money. The PARC is an excellent example of how this expertise may be acquired. The other NPABs do not have this type of resource. We need to decide if the Ordinance reflects the responsibilities of the Parks and Recreation Commission to the City Council.

Councilmember Schreiber said City Council needed to identify how the PARC members could provide the best possible advice without overwhelming them with duties.

Councilmember Kappa asked if the PARC should be given responsibility for financing. He added that it might be unnecessary.

Mayor Lomnicki said the question would be to whom the Parks and Recreation Commission makes the recommendation.

Councilmember Trotter noted the City of Milwaukie is represented on the DPAB. He said current policy discussions are tending to follow the Milwaukie model. He suggested reviewing current duties and determining on what issues the City Council wants the PARC to advise it. According to the IGA, the City Council is the NPAB.

Mayor Lomnicki discussed the frequency of the meetings.

Councilmember Trotter said, according to the District's draft policy, the NPAB meets a minimum of quarterly. The representative to the District Board will be the direct link between the two. With the District Representative acting as liaison, he saw no problem using members who are experts in the field and authorize them with advisory duties.

Mayor Lomnicki said the quarterly meetings would need to be staffed by District employees in order to be aware of activities in the neighborhood.

Councilmember Trotter pointed out that, as the City of Milwaukie District representative on DPAB, that was one of his responsibilities.

Mayor Lomnicki said the group which meets quarterly will be either the City Council or the PARC. If it is the PARC that meets quarterly, when will information be relayed from the District to the City Council and vice versa?

Councilmember Schreiber suggested that the City Council meet quarterly with the PARC, with the City of Milwaukie DPAB representative acting on any recommendations. She said she had no problem with that type of process.

Councilmember Trotter explained that the District Board has monthly meetings at which time it has an agenda that covers various issues, most of which are policy interpretation. Occasionally there are issues related to a particular neighborhood, and at that time there needs to be input from the NPAB. This group, as a City Council, does not have to make every decision related to parks and recreation. He repeated that the District Board wants to make sure that the NPAB is meeting quarterly.

Mayor Lomnicki said, if the PARC has a monthly meeting, City Council needs to make sure there are issues to be addressed. If the PARC meets on a monthly basis, then it can bring issues and recommendations to the NPAB on a quarterly basis. Councilmember Trotter, as the City's representative on DPAB, will forward any issues or recommendations. The problems faced by DPAB require NPAB input.

Councilmember Schreiber said, in addition, the NPAB representative will transmit any questions from the DPAB back to the City Council and the PARC.

Councilmember Trotter said the function of the neighborhood groups is a major concern to the District Board. The City of Milwaukie's structure is unique. The PARC should monitor and see if current programs are functioning effectively and meeting the needs of the neighborhood. He recommended that the PARC attend Neighborhood District Association meetings to gather input. He added that the DPAB makes few decisions that are far reaching unless it is a Master Plan or a new park. The PARC recommended a property acquisition priority in the City's budget cycle. The City Council takes the financial responsibility. The PARC has no relationship to the DPAB beyond the City Council or NPAB liaison. He recommended that the PARC act as technical advisor.

Councilmember Kappa said it might be perceived that City Council is setting up certain advisory boards to report to one Councilmember rather than the entire City Council.

Councilmember Trotter said he was recommending that the PARC, rather than the City Council, become expert in park planning and similar, related matters. If the issue before the DPAB is technical, then he felt it was appropriate to give input via the PARC. If it were a policy issue, he would seek City Council direction. City Council has the opportunity via the PARC to gain technical expertise from members who have the training and knowledge.

Councilmember Schreiber said technical expertise is not one of the criteria upon which PARC members are selected.

Councilmember Trotter said PARC members could become our technical advisors.

Councilmember Kappa said he had no problem granting the PARC more power. He said his concern was getting information from them on technical issues.

Councilmember Trotter said PARC minutes would be available, and he would be prepared to answer any questions. Each Councilor would be responsible for sharing information.

Councilmember Kappa said it seemed that the City Council was moving toward each of its members being responsible for making a direct link to the advisory boards.

Councilmember Trotter said he believed this group was unique because of the IGA and its relationship to both the City and District Board. He did not believe this was setting a precedent due to the fact that other boards are not in this type of situation.

Councilmember Schreiber asked if she needed to attend the Citizen's Utility Advisory Commission because of her participation in SB 122.

Councilmember Trotter responded that, if agreements are signed in the future, a similar action might be necessitated. He suggested dealing with this type of question as the process continues, and the need for a liaison can be discussed at that time.

Mayor Lomnicki asked for suggestions of amending the PARC powers and duties.

Councilmember Kappa suggested a Planning Commission representative on the PARC to help members understand the land use process when siting parks. He recommended appointing someone as liaison to the Planning Commission.

Councilmember Trotter said the PARC as a whole should make recommendations to the Planning Commission.

Mayor Lomnicki said he understood that, if there were a big development, it should be incumbent to evaluate the issue and bring it forward as a recommendation to the Planning Commission for a land use decision.

Councilmember Kappa said he did not see a consistent flow of information between the Planning Commission and the PARC. He suggested a representative process to increase the flow of information to make both Commissions aware of the issues.

Councilmember Trotter said there was already a process in which the Planning Commission, under certain circumstances such as a land dedication, requests a PARC review and recommendation.

Mayor Lomnicki commented that he did see a PARC recommendation in the regular session regarding the minor land partition appeal.

Councilmember Trotter said there was verbal input before the Planning Commission.

Councilmember Kappa asked if the PARC is informed of Parks District planning activities.

Mayor Lomnicki said the PARC may advocate its position before both the Planning Commission and the City Council.

Councilmember Trotter indicated that, during his term on the Planning Commission, issues were sent to the PARC for comment.

Councilmember Schreiber questioned if the PARC had knowledge that they did this.

Councilmember Trotter said the Code may need to be clarified that there is two-way information sharing.

Mayor Lomnicki said staff should be directed to include the PARC for comment. He suggested a check list of those advisory boards from whom input should be sought.

Councilmember Kappa recommended having the PARC directly involved in the riverfront development.

Mayor Lomnicki responded that, although that is a good suggestion, it might be too specific for the Code.

Councilmember Kappa suggested in Section 2.12.010 (B) to add language regarding PARC working toward the City Vision and City Council Goals and Objectives. This would not be too specific.

Councilmember Trotter recommended adding language to Section 2.12.010 (E) that the Commission should develop an annual work plan that would help implement City Council Goals.

Mayor Lomnicki said he understood that City Council was working toward each Commission developing an annual work plan. He suggested this be done in a generic Ordinance regarding Commissions.

Councilmember Trotter said this should be a specific PARC duty. He added that he was not sure that the PARC was the logical group to identify park location, and perhaps it should be either the City Council or the Planning Commission.

Councilmember Schreiber said she thought this would be an excellent group to survey recreational needs in the City and collect data. It would seem that Section (B) is tied to a database.

Mayor Lomnicki said Section (B) was done infrequently.

Councilmember Trotter said Sections (A) and (B) seemed to overlap.

Mayor Lomnicki suggested eliminating Section (B).

Councilmember Schreiber suggested rewording Section (B) to encourage more recreational needs surveys and amend the language in Section (E) to identify needs based on specific groups or areas, such as senior issues and school issues.

Councilmember Trotter suggested adding to Section (E): *"through the neighborhood associations."*

Councilmember Farley agreed that one would not ask for input on park needs from a different neighborhood.

Mayor Lomnicki said, unless there is a serious problem in the wording, he did not believe the section should be amended. He recommended looking at it in general.

Councilmember Trotter said he would like to add reference to coordinating or interfacing with the NDAs for both information gathering and dissemination. He recommended this would be an opportunity for the citizens to get to know the PARC members and what they do. He added that he did not see anything about monitoring and evaluating the programs and facilities that we already have.

Mayor Lomnicki said there has to be some evaluation of existing program and facilities. **Councilmember Trotter** said this may be an action plan item.

Membership & Appointment

Councilmember Kappa said he thought the members should be appointed to four-year terms in order to learn their craft. He questioned the need for all members to be City residents.

Councilmember Trotter said residency within the NPAB boundary was a requirement of the IGA.

Councilmember Kappa said his question was that, if there were a difficulty in appointing members, could City Council appoint someone outside of the City limits.

Councilmember Trotter agreed that members should be appointed for four-year terms. He discussed membership based on Neighborhood District Association representation.

Mayor Lomnicki said he felt that all board and commission members should be appointed at large and not represent a special interest of a particular neighborhood. If City Council makes appointments based on geographic representation, members will focus on their own needs and be responsible to their own districts.

Councilmember Schreiber said the IGA indicates that the NPAB, which is the City Council, can do whatever it wants. The City Council is not giving the PARC any commission power. Members do not really have to be City residents. She recommended changing the Parks and Recreation Commission to "Parks and Recreation Committee."

Councilmember Trotter said he had no problem changing the name to "committee." He felt, though, that appointing outside the City limits would make the system even more confusing.

Councilmember Schreiber pointed out that the Milwaukie Vision Project Chair was not a Milwaukie resident.

Councilmember Trotter reiterated that he felt this was an unnecessary confusion factor.

It was tentative consensus that members must be City of Milwaukee residents and would serve four-year terms.

Councilmember Trotter said he believed there would be a distinct advantage in having all board and commission terms expire at one time. It would give the City a better opportunity to advertise for applicants. City Council could also meet with all of the new members once a year to review goals and objectives. Now there is only contact during the interview stage.

Councilmember Kappa was concerned that a commission could have all new members.

Councilmember Trotter explained that the terms could be staggered, but all commissions would have a single expiration date.

Councilmember Schreiber said she was concerned that, if this approach were taken, City Council would be spending a lot of time interviewing, or the Mayor could take responsibility for appointments.

Mayor Lomnicki said City Council might only have to interview twelve to fourteen applicants. For example, if terms expired on February 1 each year, interviews could take place during the month of January.

Councilmember Trotter pointed out that, if this change were made, only three commission expiration dates would change. He added that more outreach would be required.

Councilmember Kappa said he would be willing to try this approach, but he did not want to amend the Code.

Mayor Lomnicki suggested that staff prepare a list of those dates on which it would be best to have terms expire.

Councilmember Kappa recommended that the PARC meet twice per month due to the timeframe of the 2040 Plan.

Richards said the bylaws, which are adopted by the commission itself, outline meeting frequency.

Councilmember Trotter said meeting frequency could be left as discretionary or at the direction of City Council.

Mayor Lomnicki said he was concerned that a commission might decide to meet very infrequently.

Councilmember Trotter said he believed that the City Council should review the bylaws from an oversight standpoint. Council should at least review and perhaps approve the bylaws.

Councilmember Schreiber said she was concerned that this type of activity might cause the City Council to have a legal responsibility for the commissions' actions.

Councilmember Trotter said the bylaws are the methodology by which the City Council makes sure the commission is doing what it is being asked.

Richards said the bylaws outline the process. Each commission, according to the Code, establishes its own bylaws.

Mayor Lomnicki asked how much flexibility is allowed in meeting the intent of the City Council.

Councilmember Trotter suggested a dialogue between the commission and the City Council to discuss the bylaws.

Councilmember Kappa discussed the process in which the Neighborhood District Association bylaws are approved. He agreed that there needed to be a review process without being too overbearing.

Councilmember Trotter suggested that commissions prepare and submit bylaws to the City Council for review and approval.

Mayor Lomnicki asked if the others felt there were a value in setting the number of meetings each commission should hold annually.

Councilmember Trotter pointed out the difference in the number of meetings between the Budget Committee and the Planning Commission.

Mayor Lomnicki said, if City Council sees an issue such as the 2040 Plan, it can direct a commission to meet more frequently. That type of language would provide more flexibility to the City Council in the event an issue or project with a definite timeline needed to be addressed by the City.

Councilmember Trotter suggested that the bylaws be reviewed and updated on an annual basis.

Councilmember Kappa recommended that the City Council meet at least annually with commissions to discuss projects and establish benchmarks.

Mayor Lomnicki said he thought an annual meeting would be a good idea.

It was the consensus to delete references to the need for quarterly reports and add language regarding an annual meeting with the City Council.

Councilmember Trotter said he would like an annual meeting with all boards and commissions as a group and then one meeting per year with each individual board. He suggested that, when talking about revising term lengths, the section on incumbent members should also be considered.

Councilmember Trotter said staff now has direction to prepare a draft Ordinance for review at the next work session.

Mayor Lomnicki asked the members if, as each board and commission is reviewed, only the enabling Ordinance should be amended, or is the City Council looking at other facets?

Councilmember Schreiber said there needs to be an Ordinance that identifies the PARC relationship to the IGA.

Richards said staff could prepare an Ordinance to the effect that the City Council is acting as NPAB to the Parks District.

Councilmember Trotter suggested that one section of the Ordinance should indicate that the PARC is advisory to the NPAB.

Councilmember Schreiber said City Council needed to establish the difference between a commission, which conducts a certain business with some legislative responsibilities, and a committee, which acts in an advisory function.

It was City Council direction to name the PARC as a committee.

Mayor Lomnicki said we need to define a board, committee, or commission.

Councilmember Trotter suggested contacting the League of Oregon Cities to determine if there were something in the ORS.

Councilmember Kappa asked how City Council will be able to measure the activities of the boards and commissions.

Councilmember Trotter suggested an evaluation at the annual meeting unless an exception issue arose. Benchmarks in the work plan might be a possibility.

Mayor Lomnicki asked if reference should be made in the Ordinance to a work plan.

Councilmember Schreiber recommended including a work plan as Section 2.12.010 (G).

Councilmember Trotter suggested wording it as "annually develop work plan and goals for City Council approval." The board and the City Council should come to a consensus when establishing a benchmark.

Mayor Lomnicki suggested that two hours be allotted for each board and commission at the next meeting. He directed that staff contact commissioners stating that the City Council will hold discussions but not take public input. Commissioners may listen to the discussion, but their comments will be scheduled for a later session.

City Council directed that the Center/Community Advisory Board would be discussed during the next two-hour block.

Mayor Lomnicki adjourned the work session at 6:05 p.m.

Pat DuVal

Pat DuVal, City Recorder